



1.

**Student Information**

(please print)

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Current Grade: \_\_\_\_\_

2.

**Applicant Information (Parent or Legal Guardian)**

(please print)

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_

3.

**Applicant's Relationship to Student**

I am (check one):

- The person named (as indicated in item 1) and that I am at least 18 years of age.
- The parent or legal guardian of the person named in item 1.
- A party entitled to receive the record(s) as a result of a court order (Court order # \_\_\_\_\_ State \_\_\_\_\_).
- A member of a law enforcement or government agency, as provided by law, who is conducting official business.
- An attorney representing the person named in item 1 or a person or agency empowered by statute or appointed by a court to act on behalf of the person named in item 1.

Father/Guardian signature: \_\_\_\_\_ Today's Date \_\_\_\_\_

Mother/Guardian signature: \_\_\_\_\_ Today's Date \_\_\_\_\_

Law enforcement signature: \_\_\_\_\_ Today's Date \_\_\_\_\_

Attorney signature: \_\_\_\_\_ Today's Date \_\_\_\_\_

4.

**School Records Requested**

Please Check All Items Requested:

- Attendance Report
- Behavior Report
- Standardized Test Scores
- Most Recent Report Card
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**NOTIFICATION TO PARENTS OF STUDENT RECORD RIGHTS**

The Federal Family Rights and Privacy Act of 1974 and California Law do not require the school forwarding pupil records to obtain parental permission to release records.