



Request Form

Teaching Assistant, Lab Assistant, Library Assistant, Office Assistant or Sport Aid*

In an effort to streamline the application and selection process, all students interested must read the course requirements, agree to the requirements, request a specific teacher/staff member, get the teacher/staff member to sign this form and return their request to the counseling office.

Teaching/Office/Library Assistant Requirements: An assistant may be removed from their duties if there is a conflict with any of these requirements.

- Students must be in good academic standing (GPA of 2.0 or higher).
- Students are expected to be on time and provide assistance as deemed necessary by the teacher/staff.

Lab Assistant Requirements: A Lab Assistant may be removed from their duties if there is a conflict with any of the Lab Assistant requirements.

- Students must be in good academic standing (GPA of 2.0 or higher).
- Students are expected to be on time and provide assistance as deemed necessary by the teacher; including set-up and clean-up of lab experiments.

Sport Aid Requirements: A Sport Aid may be removed from their duties if there is a conflict with any of these requirements.

- Students must be in good academic standing (GPA of 2.0 or higher).
- Students will be expected to attend **ALL** games for the team they are assisting.
- Students will be expected to get training before the first game.
- Sport Aid is a “zero” period class.

*Student may complete one year for credit and one year for community service hours.

Student Name: _____
Please Print

Grade: _____
(For year requested)

Teacher’s Assistant Lab Assistant Office Assistant Library Assistant Sport Aide

Name of Teacher/Staff to Assist:

_____ Period: _____

Teacher/Staff Signature: _____ Date: _____